

Bylaws  
World Elite All-Stars Booster Club

**Bylaws of World Elite All-Stars Booster Club**

**County: Summit**

**Date Chartered: June 1, 2017**

**IRS Employer ID # (EIN): 35-2212204**

**Date of Revision: 04/16/2021**

**Effective Date: June 1, 2021**

**Article I—Name**

The name of this non-profit organization will be known as the World Elite All-Stars Booster Club (WEBC)

**Article II—Purposes**

**Section 1.** The purpose of this organization is to provide nonprofit support for parents, coaches, competitive cheer, and gymnastics participants of World Elite All-Stars Booster Club.

- a. To provide parental leadership and support to the parents, members and coaches.
- b. To provide leadership through fundraising efforts, promotions and cooperation with special events.
- c. To display and encourage positive sportsmanship
- d. To foster a culture of philanthropy
- e. To provide support for athletes, parents, coaches/staff of World Elite and members of WEBC
- f. To foster growth in cheer and gymnastics

**Section 2.** The organization is organized exclusively for the charitable, scientific, literary, or educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code (hereinafter referred to as "Internal Revenue Code").

**Article III—Basic Policies**

The following are basic policies of the World Elite All-Stars Booster Club:

- a. The organization shall be noncommercial, nonsectarian, and nonpartisan.
- b. The organization shall work with the families to provide quality activities for all athletes.
- c. The organization shall work to promote the health and welfare of members and shall seek to promote collaboration between parents, coaches, and the community at large.
- d. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to, its members, directors, trustees, officers, or other private persons except that the organization shall be authorized and empowered to offer reasonable compensation for services rendered and to make distributions in furtherance of the purposes set forth in Article II hereof.
- e. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (i) by an organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or (ii) by an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.
- f. Upon the dissolution of this organization, after paying or adequately providing for the debts and obligations of the organization, the remaining assets shall be donated to World Elite Cheer.

Bylaws  
World Elite All-Stars Booster Club

**Article IV – General Principles**

**Section 1.** Each officer or board member of the WEBC shall have WEBC dues paid on their behalf by the organization.

**Section 2.** The WEBC shall keep such books of account and records as shall be sufficient to establish the items of gross income, minutes, receipts and distributions of the organization, including, specifically, the number of its members, the dues collected from its members, and financial transactions. These shall be retained in line with IRS requirements. Such books of account and records shall at all reasonable times be open to inspection by the WEBC Audit Committee.

**Section 3.** Each 501(c)(3), in accordance with the January 1973 ruling by the Internal Revenue Service (IRS) shall:

- a. File a Form 990 or 990 EZ with a Schedule A if gross receipts exceed \$25,000 annually.

**Article V—Membership, Meetings, and Dues**

**Section 1.** Every individual who is a member of the WEBC is entitled to all the benefits of such membership.

**Section 2.** Each member of the WEBC shall pay annual dues on their account in the amount of \$35.00 for each fiscal year.

**Section 3.** Only members of the WEBC in good standing shall be eligible to participate in its business decision meetings or to serve in any of its elected or appointed positions. “Good standing” means the member has paid dues for the year and has attended two meetings during the year.

**Section 4.** General membership meetings shall be held regularly, on a schedule to be set by the WEBC Officers. Two days’ notice shall be given to the membership of any change of date to a planned meeting. To the extent possible, days and locations should be rotated monthly to allow maximum flexibility for member attendance. Special meetings of the WEBC may be called by the President or by a majority of the Executive Board of five days’ notice having been given. No other business than that which is stated in the call shall be transacted at this meeting.

**Section 5.** A quorum is defined as 10 members in good standing, inclusive of WEBC Officers. A quorum must be present to bring an issue to vote. For the purpose of quorum requirements, if business needs to be conducted in the first month of the fiscal year, a member in good standing from the prior year shall be eligible to vote and shall count toward quorum, provided they have met the requirement for paid dues.

**Section 6.** Each member account will be entitled to one (1) vote. Anyone who is voting on behalf of the member account must be listed on the account. Each account will be limited to the primary member and one additional adult. In the event that a vote cannot be conducted in person due to mitigating factors such as a weather emergency, a virtual vote may be conducted if approved by a simple majority of the WEBC Executive Committee.

**Section 7.** Robert’s Rules of Order (current edition) shall govern the meetings.

Bylaws  
World Elite All-Stars Booster Club

**Article VI—Officers**

**Section 1.** The elected officers of the WEBC shall be President, Vice President, Secretary and Treasurer. A term of office shall consist of one (1) year.

**Article VII—Nominations, Elections, and Vacancies**

**Section 1.** There shall be a nominating committee composed of three members who shall be recommended by the WEBC Officers and elected by the WEBC members at a regular general membership meeting in January of each year.

- a. All members of the nominating committee must be members in good standing of the WEBC.
- b. The committee shall include a past WEBC president when available, or another past officer if a past president is not available.
- c. The nominating committee shall nominate an eligible person(s) for each office to be filled and report its nominees to the regular general membership in February. Additional nominations may be made from the floor at the same February meeting.
- d. Only those individuals who are current members in good standing of the WEBC and who have signified their consent to serve if elected shall be nominated for, or elected to, such office.

**Section 2.** The following provisions shall govern the eligibility of individuals to be officers of the WEBC:

- a. No WEBC Officer may serve more than four consecutive one-year terms in the same office, unless the position is unable to be filled; in such case, a motion and membership vote can take place to extend the position for one additional year.
- b. A person who has served in an office for more than one half of a full term shall be deemed to have served a full term in such office.

**Section 3.** The vote shall be conducted in March by ballot and a simple majority vote shall elect. Only members in good standing shall be eligible to vote. When there is only one candidate for any office that election may be held by voice vote.

**Section 4.** Officers shall assume their official duties at the close of the May meeting and shall serve for a term of one (1) year.

**Section 5.** Any resignation of an officer must be provided in writing.

**Section 6.** If any member of the executive board shall at any time cease to meet the qualifications or fulfill the duties of the position, that person may be removed from the board by resolution adopted by 2/3 vote in the executive board.

**Section 7.** In case a vacancy occurs in the office of president, the vice president shall serve as the president ad interim until the next election. A vacancy occurring in any other elected position shall be filled for the remainder of the term by a person elected by a majority vote of the remaining WEBC Officers. Notice of such election shall be given to the WEBC members.

**Article VIII—WEBC Officers**

**Section 1.** There shall be an Executive Committee of the WEBC, comprised of the WEBC Officers as described in this Article.

Bylaws  
World Elite All-Stars Booster Club

**Section 2.** Regular meetings of the Executive Committee shall be held with the date and time to be selected by the Officers.

Special meetings of the Executive Committee may be called by the president or upon written request of three members with five days 'notice to each member of the Executive Committee. No other business than that which is stated in the call shall be transacted at this meeting.

**Section 3.** A majority of the executive committee shall constitute a quorum for the transaction of business.

**Section 4.** Duties of the executive committee shall to be:

- a. Transact business referred to it by committees or membership;
- b. Create special committees and approve the work of the committees;
- c. Make a report at each board meeting and regular meetings of WEBC membership;
- d. Ensure regular attendance at both WEBC and Board meetings.
- e. To take no action in conflict with these bylaws.

**Section 5.** The president shall:

- a. Preside at all meetings of the WEBC;
- b. Serve as an ex-officio member of all committees except the nominating and audit committee;
- c. Coordinate the work of the officers and committees of the WEBC in order that the purposes may be promoted;
- d. Appoint committee chairman with the exception to nominating committee;
- e. Lead strategic planning at start of term and be accountable to goals set in that plan;
- f. Be empowered to sign checks;
- g. Perform duties prescribed by these bylaws and by the parliamentary authority.

**Section 6.** The vice president shall:

- a. Act as aide to the president;
- b. Perform the duties of the president in the president's absence or inability to serve;
- c. Oversee committee structures and report to the WEBC Officers and act as a committee liaison;
- d. The Vice President is responsible for arranging a written audit of the Treasurer's books during the fiscal year by a qualified person, other than a member or family relation of the Executive Committee.
- e. Perform duties prescribed by these bylaws

**Section 7.** The secretary shall:

- a. Keep a record of all meetings of the association, and shall be custodian of the permanent file; and make minutes available at meetings and online;
- b. Have a current copy of the bylaws;
- c. Maintain a membership list and a current list of all eligible voting members as defined in Article V to ensure quorum at each meeting;
- d. Distribute agenda for membership meetings at least 24 hours in advance of meeting;
- e. Perform duties prescribed by these bylaws and by the parliamentary authority.

Bylaws  
World Elite All-Stars Booster Club

**Section 8.** The treasurer shall:

- a. Have custody of the funds and maintain a full and accurate account of the receipts and disbursements belonging to the WEBC;
- b. Make distributions as authorized by the WEBC Officers;
- c. Have checks over \$500 signed by two people: the treasurer and one other officer (as required in Article XIV);
- d. Submit an annual operating budget for approval no later than the July WEBC meeting of each year;
- e. Provide a financial statement at each meeting;
- e. Present an annual report of the financial condition of the organization;
- f. Submit the books annually or upon change of officer for an audit by an auditor or an auditing committee of no fewer than three members, who, satisfied that the treasurer's annual report is correct, shall sign a statement of that fact at the end of the report;
- g. Report the findings of the annual audit to the Executive Committee;
- h. Be bonded for a sum sufficient to protect WEBC from loss; (suggested sum can be average amount of funds needed during the year)

**Section 9.** Upon the expiration of the term of office or when individuals cease to hold an executive position they shall be relieved of all duties and responsibilities. All records, books, and other materials pertaining to the position shall be turned over to the president and all funds pertaining to the position shall be returned to the treasurer within 14 days.

**Article IX—Committees**

**Section 1.** There shall be three (3) main Committees for WEBC, as described in these bylaws:

- a. Audit Committee
- b. Nominating Committee
- c. Executive Committee/WEBC Officers

**Section 2.** Ad hoc committees or additional standing committees may be created by majority vote of the WEBC Officers.

**Section 3.** WEBC Officers shall approve all Committee Chairs by majority vote.

**Article X—Fiscal Year**

The fiscal year of the WEBC shall begin on June 1 and end on the following May 31.

**Article XI—Parliamentary Procedure**

The rules contained in the most current edition of Robert's Rules of Order shall govern WEBC in all cases in which they are applicable.

**Article XII—Amendments & Revisions**

**Section 1.** These bylaws may be amended at any regular general membership meeting of the WEBC by a simple majority of those present and voting. Notice of proposed amendments must have been provided to the membership at the previous regular WEBC meeting.

Bylaws  
World Elite All-Stars Booster Club

**Section 2.** WEBC Officers may appoint a committee to submit a revised set of bylaws as a substitute for the existing bylaws only by a majority vote at a WEBC meeting, or by a two thirds (2/3) vote of the WEBC Officers. The requirement for adoption of a revised set of bylaws shall be the same as in the case of an amendment.

**Section 3.** All amendments and revisions to the WEBC Bylaws shall be submitted for approval from the Membership as noted in Section 1 of this article.

**Article XIII – Fundraising**

- A. Fundraising is the principal means for generating money to support the WEBC cheer and gymnastics teams.
- B. It is incumbent upon the Officers of the WEBC to ensure sufficient fundraising activities are available to the general membership.
- C. Specifics of fundraising policy and procedure, including exit from WEBC, shall be described in the WEBC Member Handbook. Suggestions for changes to the Handbook shall be directed to the WEBC Officers. The Handbook shall be approved each year by a majority vote of the Officers.

**Article XIV – Expenditures**

- A. The annual operating budget as proposed by the Treasurer shall be reviewed and approved by membership at or before the July meeting of each year, based on a majority vote.
- B. The President and/or Treasurer shall have authority to approve non-budgeted expenditures under \$100.00 provided an invoice is submitted with the request.
- C. Non-budgeted operational expenditures over \$100.00 must be approved by majority of WEBC Officers.
- D. Non-budgeted operational expenditures over \$500.00 must be approved by a membership vote. If required due to timelines or other circumstances, a virtual vote may be conducted with the approval of a majority of WEBC Officers.
- E. Checks over a \$500 threshold require two (2) signatures of WEBC Officers. This requirement may be temporarily suspended if necessary by a majority vote of WEBC Officers.

***World Elite All-Stars Booster club by-laws have been accepted and approved by WEBC member vote on April 21, 2021.***